

NEDERLAND ALTERNATIVE EDUCATION SCHOOL

***300 South 12th Street
Nederland, Texas 77627
(409)727-5241 (Telephone)
(409)724-4236 (Fax)***

***PARENT/STUDENT HANDBOOK
2024-2025***



***SCOTT CLEMMONS
DIRECTOR***

NEDERLAND INDEPENDENT SCHOOL DISTRICT



PRECINCT 7
(409)719-5900
(409)724-2148 FAX

BRAD BURNETT
JUSTICE OF THE PEACE

7933 VITERBO RD., STE 1
BEAUMONT, TEXAS 77705

SCHOOL ATTENDANCE WARNING!!

I must remind you of the importance of your child attending school. Texas Compulsory Attendance statutes refer to "Truancy" as failure to attend school. **You** can be liable for truant conduct, a violation of Family Code, Section 65.003, and placed under a Remedial Order if the student has unexcused voluntary absences for:

- 10 or more days or parts of days within a six month period

It is a parent's duty to monitor and require the student to attend school. The student is subject to truancy prevention measures under Education Code, Section 25.0915. Texas law also deals directly with parents and guardians of students. This category of offense is called "Parent Contributing to Non-Attendance." This offense is punishable by finest, court costs, and other remedies including jail. A parent and guardian commits an offense:

- If a warning was issued at the beginning of the school year; and
 - The parent or guardian, with criminal negligence, fails to require the child to attend school as required by law.
- Texas Education Code 25.093

Parents request a conference between school officials and the parent to discuss the absences.

Upon adjudication I will sentence as allowed by the law!!!!
Go to school everyday, on time, and ready to work!!!!

Judge Brad Burnett
Justice of the Peace, Precinct 7



VISION

The Vision of Nederland Independent School District is to provide an environment where learning is the highest priority and students demonstrate civic responsibility, prepare for post-secondary education and careers, and engage in positive personal development.

MISSION STATEMENT

The mission of the Nederland Independent School District is to provide an educational environment that will enable all students to develop essential academic skills and knowledge for a lifetime of learning and to prepare students to be responsible, contributing citizens in a diverse and changing world.

Nederland Independent School District GRADUATE PROFILE



Nederland High School provides a highly effective teaching and learning experience designed to meet the individual needs, interests, and abilities of each student. Nederland High School believes its graduates will be academically prepared individuals, responsible citizens, life-long learners, and effective communicators.

An academically prepared graduate is one who:

- ~ Possesses essential competencies for successfully pursuing postgraduate education or entering the workforce. ~
- ~ Demonstrates proficiency in a common core of knowledge and basic skills and is able to apply them to real life situations. ~
- ~ Possesses proficient technology skills for responsible use in personal and professional environments. ~
- ~ Solves problems with a variety of strategies and resources. ~
- ~ Is an effective decision-maker. ~
- ~ Understands and appreciates the arts and humanities. ~

A responsible citizen is one who:

- ~ Understands and respects the laws of society and individual rights. ~
- ~ Demonstrates character by behaving responsibly and ethically. ~
- ~ Participates in the democratic process and demonstrates civic pride and responsibility. ~
- ~ Practices active and healthy living. ~
- ~ Acknowledges and respects cultural diversity. ~
- ~ Seeks changes constructively and appropriately to benefit society. ~
- ~ Demonstrates personal and business integrity. ~

A life-long learner is one who:

- ~ Experiences satisfaction in working and learning. ~
- ~ Maintains high standards of learning. ~
- ~ Practices creative and disciplined thinking. ~
- ~ Anticipates and solves problems. ~
- ~ Possesses initiative, self-discipline, and a strong work ethic. ~
- ~ Assists others to learn. ~
- ~ Establishes priorities and goals to enhance productivity. ~
- ~ Creates a vision for the future. ~
- ~ Adapts to societal changes and demands. ~

An effective communicator is one who:

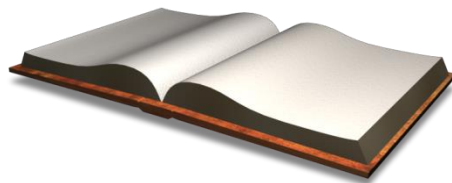
- ~ Communicates clearly using a variety of techniques and media. ~
- ~ Uses oral and written communication skills to exchange ideas and information. ~
- ~ Communicates appropriately with diverse audiences. ~
- ~ Uses technology to access, organize, and synthesize information. ~
- ~ Has a basic understanding of a second language. ~
- ~ Participates in cooperative decision-making and works with others to support team priorities. ~

Nederland Alternative Education School

Mission Statement

The mission of the Nederland Alternative Education School is to meet the needs of the at-risk student by providing a short-term alternative educational setting to modify student behavior.

Students will improve social and interpersonal skills and experience academic success. These improvements will allow for a successful integration back to their home campus.



FACULTY AND STAFF
2024 - 2025
Alternative Education School

Located at:
300 South 12th Street
Nederland, TX 77627

Administration	
<i>Mr. S. Clemmons, Director</i> Phone: 409-727-5241 ext. 11101 E-mail: sclemmons@nederlandisd.org	<i>Mrs. A. Ary, Administration Assistant</i> Phone: 409-727-5241 ext. 11102 E-mail: aary@nederlandisd.org

Teachers	
<i>Mrs. J. Lemoine, Classroom Teacher</i> <i>Special Education Teacher</i> Phone: 409-727-5241 ext. 11106 E-mail: jlemoine@nederlandisd.org	<i>Mr. F. Breuer, Classroom Teacher</i> Phone: 409-727-5241 ext. 11105 E-mail: fbreuer@nederlandisd.org

Computer Lab:
<i>Mrs. S Torres, Computer Lab Aide</i> Phone: 409-727-5241 ext. 11107 E-mail: storres@nederlandisd.org

Guidance Counselor
<i>Mrs. C. Bordelon, Guidance Counselor</i> Phone: 409-727-5241 ext 11103 E-mail: cbordelon@nederlandisd.org

Support Staff	
<i>Officer M. Metcalf, Campus Security</i> Phone: 409-727-5241 ext. 11109 E-mail: mmetcalf@nederlandisd.org	<i>Coach F. Paddio, Relief Teacher</i> E-mail: fpaddio@nederlandisd.org

NEDERLAND ALTERNATIVE EDUCATION SCHOOL

STUDENT HANDBOOK

The Alternative Education Student Handbook contains information students and parents are likely to need to ensure a successful stay at the Alternative Education School. The handbook is organized alphabetically by topic. Throughout the handbook, the term “the student’s parent” means parent or court appointed legal guardian who has agreed to assume school-related responsibility for a student.

Students and parents also need to be familiar with the Nederland Independent School District Student Code of Conduct, which sets forth the consequences for inappropriate behavior. The Student Code of Conduct is required by state law and is intended to promote school safety and an atmosphere for learning. This document may be found in the principal’s office of each district school or online at www.nederland.k12.tx.us.

The Student Handbook is designed to be in harmony with Board policy and the Student Code of Conduct adopted by the Board. Please be aware that this document is updated annually, while policy adoption and revision is an ongoing process. Changes in policy that affect student handbook provisions will be communicated by newsletters and other communications to students and parents. These changes will generally supersede the provisions found in this handbook and made obsolete by the newly adopted policy. This handbook is a supplement to the home campus handbook.

STANDARDS FOR STUDENT CONDUCT

NOTICE TO PARENTS

It is campus policy that complaints are filed with the appropriate law enforcement agency for all violations of criminal and civil law. Regular disciplinary penalties are also imposed for each offense.

Each student is expected to:

- *Demonstrate courtesy, even when others do not.*
- *Behave in a responsible manner, always exercising self-discipline.*
- *Attend all classes, regularly and on time.*
- *Prepare for each class; take appropriate materials and assignments to class.*
- *Meet district and campus standards of grooming and dress.*
- *Obey all campus and classroom rules.*
- *Respect the rights and privileges of students, teachers and other district staff and volunteers.*
- *Respect the property of others, including district property and facilities.*
- *Cooperate with or assist the school staff in maintaining safety, order, and discipline.*
- *Adhere to the requirements of the Student Code of Conduct.*

GENERAL GUIDELINES

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

- *During the regular school day and while the student is going to and from school or a school-sponsored or school-related activity on district transportation.*
- *During lunch periods in which a student may be allowed to leave campus.*
- *While the student is in attendance at any school-related activity, regardless of time or location.*
- *For any school-related misconduct, regardless of time or location.*
- *When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location.*
- *When a student engages in cyberbullying, as provided by Education Code 37.0832.*
- *When criminal mischief is committed on or off school property or at a school-related event.*
- *For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line.*
- *For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas.*
- *When the student commits a felony, as provided by Education Code 37.006 or 37.0081*
- *When the student is required to register as a sex offender.*

Discipline shall be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative discipline practices. Discipline shall be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements. Because of these factors, discipline for a particular offense, including misconduct in a district vehicle owned or operated by the district, unless otherwise specified by law, may bring into consideration varying techniques and responses.

The district may impose campus or classroom rules in addition to those found in the Code. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code.

A student who violates campus or classroom rules that are not Student Code of Conduct violations may be disciplined by one or more of the discipline management techniques. For these violations, the teacher is not required to make a Student Code of Conduct Violation Report, and the principal is not required to notify parents.

State law requires certain disciplinary actions for certain offenses.

A student must be placed in a DAEP if the student:

- *Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.*
- *Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:*
 - *Engages in conduct punishable as a felony.*
 - *Commits an assault under Texas Penal Code 22.01(a)(1)*
 - *Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision.*
 - *Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense.*
 - *Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.*
 - *Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure.*
- *Engages in expellable conduct and is between six and nine years of age.*
- *Commits a federal firearms violation and is younger than six years of age.*
- *Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property.*
- *Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 of the Texas Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:*
 1. *The student receives deferred prosecution,*
 2. *A court or jury finds that the student has engaged in delinquent conduct, or*
 3. *The superintendent or designee has a reasonable belief that the student has engaged in the conduct.*

Offenses that **REQUIRE** expulsion are:

1. *Using, exhibiting, or possessing a firearm, prohibited knife, club, or prohibited weapon.*
2. *Conduct containing elements of aggravated assault; sexual assault; aggravated sexual assault; arson; murder; capital murder, or criminal attempt to commit murder or capital murder; indecency with a child; aggravated kidnapping; conduct related to alcohol or drugs that is punishable as a felony.*
3. *The district will expel a student for retaliation against an employee involving any of the offenses listed above.*

The district may expel for:

1. *Continued serious misbehavior while placed in an alternative education program for disciplinary purposes.*
2. *If the student sells, gives, or delivers to another person or possesses, uses or is under the influence of any amount of marijuana, a controlled substance, a dangerous drug, or an alcoholic beverage.*
3. *If a student engages in conduct that contains the elements of an offense relating to abusable glue or aerosol paint or relating to volatile chemicals.*

*In addition, the principal may **EXPEL** a student immediately on an emergency basis if the principal reasonably believes the action is necessary for the protection of persons or property.*

ADMISSIONS AND ATTENDANCE

Regular school attendance is essential for the student to make the most of his or her education—to benefit from teacher-led activities, to build each day’s learning on that of the previous day’s, and to grow as an individual.

*It is also the law in Texas that a student between the ages of 6 and 18 **must** attend school and district-required tutorial sessions unless the student is otherwise legally exempted or excused. School employees must investigate and report violations of the compulsory attendance law. A student absent without permission from school, from any class, or from required tutorials, will be considered truant and subject to disciplinary action, which may include court action.*

*When assigned to the Alternative School, students must be aware of the overall limits on school absences. **When returning to school after an absence, a student must bring a doctor’s excuse.***

A student absent from the Alternative Education School, without permission, will be considered TRUANT and is subject to disciplinary action. This includes the district filing truancy charges in the appropriate Civil Court. Truancy may also result in assessment of penalties by a court of law against both the student and his or her parents.

A student who must leave school during the day must bring a note from his or her parents.

In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:

- (1) The maximum tuition fee the district may charge under Section 25.038; or*
- (2) The amount the district has budgeted for each student as maintenance and operating expenses. TEC 25.001(h)*

***NOTICE:** Under the Penal Code 37.10, it is a criminal offense to present false information or false records for identification. Enrolling a child under false documents makes a parent/guardian liable for tuition and/or related costs*

*• **Equal Educational Opportunities***

*The Nederland I.S.D. does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended. The following district staff members have been designated to coordinate compliance with these requirements: Title IX Coordinator, for concerns regarding discrimination on the basis of sex: **Steven Beagle, 724-2391, Ext. 1235.** Section 504 Coordinator, for concerns regarding discrimination on the basis of disability: **Guy Morris, 727-2741, Ext. 2015.***

- **Directory Information**

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Nederland I.S.D. to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by September 1, 2023.

Please refer to Board Policy FL (Local) for specific information regarding types of directory information. The policy is posted on the district website at www.nederland.k12.tx.us.

- **Drug Testing**

[For further information, see policy FNF (LOCAL).]

ALCOHOL, DRUGS, TOBACCO, AND WEAPONS

Under state and federal law, a student is not allowed to possess, sell, give away, or use alcohol, illegal drugs, tobacco products, guns, or other weapons on school property or at a school-related or school-sanctioned activity, on or off school property. Having one of these items in a privately owned vehicle that the student has driven to school and parked on district property is also prohibited.

Steroids – *Parents and students should be aware that state law prohibits students from possessing, dispensing, delivering or administering an anabolic steroid. Anabolic steroids are for medical use only, and only a physician can prescribe use. Under state law, body building, muscle enhancement, or the increase of muscle bulk or strength through the use of an anabolic steroid or human growth hormone by a healthy student is not a valid medical use and is a criminal offense.*

ASBESTOS MANAGEMENT PLAN

An accredited management planner has developed an Asbestos Management Plan for each structure owned by the district. A copy of the district's Management Plan is in the office of the campus principal and the office of the Director of Maintenance (724-2391) and is available for inspection during normal business hours.

BACTERIAL MENINGITIS

What is Meningitis?

Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is the most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease but requires urgent treatment with antibiotics to prevent permanent damage or death.

What are the symptoms?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

How serious is Bacterial Meningitis?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases, it can be fatal, or a person may be left with a permanent disability.

How is Bacterial Meningitis Spread?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing, sharing drinking containers, utensils, or cigarettes).

*The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks, or even months. The bacteria rarely overcome the body's immune system and causes meningitis or another serious illness.*

How can Bacterial Meningitis be prevented?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

What you should do if you think you or a friend might have Bacterial Meningitis? Seek prompt medical attention.

For More Information

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal vaccine. Additional information may also be found at the web site for the Centers for Disease Control and Prevention: www.cdc.gov and the Texas Department of Health: www.tdh.state.tx.us.

BULLYING

Bullying is defined as a single significant act or pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

- Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property.*
- Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.*
- Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or*
- Infringes on the rights of the victim at school.*

Bullying includes cyberbullying. This state law on bullying prevention applies to:

- Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property.*
- Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and*
- Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.*

CAFETERIA SERVICES

The district participates in the National School Lunch Program and offers students nutritionally balanced meals daily. Free and reduced-price meals are available based on financial need. Information about a student's participation is confidential. See www.nederland.k12.tx.us to apply.

The district follows the federal and state guidelines regarding foods of minimal nutrition.

value being served or sold on school premises during the school day. [For more information, see policy CO (LEGAL).]

CAMPUS BEHAVIOR COORDINATOR

The designated campus behavior coordinator is Scott Clemmons.

Contact information: (409) 727-5241 ext. 11101, sclemmons@nederlandisd.org

CELL PHONES, CD PLAYERS, ANY OTHER ELECTRONIC DEVICES

Students are not permitted to possess such items as cell phones, radios, CD players, tape recorders, camcorders, DVD players, cameras, electronic devices or games at school. The teacher will collect the items and turn them in to the director's office. A \$15.00 administrative fee will be charged to return all cell phones and other electronic devices and will be returned to a parent, not a student. Any disciplinary action will be in accordance with the **Student Policy for Acceptable Use of Computers and Networks** and will include confiscation of the device.

CHEATING/PLAGIARISM/ACADEMIC DISHONESTY

Copying another person's work, such as homework, class work, or a test, is a form of cheating. Plagiarism, which is the use as one's own of another person's original ideas or writing without giving credit to the true author, will also be considered cheating and the student will be subject to academic disciplinary action that may include loss of credit for the work in question.

Teachers who have reason to believe that a student has engaged in cheating or other academic dishonesty will assess the academic penalty to be imposed. Students found to have engaged in academic dishonesty will be subject to disciplinary penalties as well, according to the Student Code of Conduct.

CHILD SEXUAL ABUSE

The district has established a plan for addressing child sexual abuse, which may be accessed at www.nederland.k12.tx.us. As a parent, it is important for you to be aware of warning signs that could indicate a child may have been or is being sexually abused. Sexual abuse in the Texas Family Code is defined as any sexual conduct harmful to a child's mental, emotional, or physical welfare as well as a failure to make a reasonable effort to prevent sexual conduct with a child. Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, for reporting the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

Possible physical warning signs of sexual abuse could be difficulty sitting or walking, pain in the genital areas, and claims of stomachaches and headaches. Behavioral indicators may include verbal references or pretend games of sexual activity between adults and children, fear of being alone with adults of a particular gender, or sexually suggestive behavior. Emotional warning signs to be aware of include withdrawal, depression, sleeping and eating disorders, and problems in school.

A child who has experienced sexual abuse should be encouraged to seek out a trusted adult. Be aware as a parent or other trusted adult that disclosures of sexual abuse may be more indirect than disclosures of physical abuse, and it is important to be calm and comforting if your child, or another child, confides in you.

Reassure the child that he or she did the right thing by telling you.

As a parent, if your child is a victim of sexual abuse, the campus counselor or principal will provide information regarding counseling options for you and your child available in your area. The Texas Department of Family and Protective Services (TDFPS) also manages early intervention counseling programs. To find out what services may be available in your county, see <http://www.dfps.state.tx.us>. The following Web site might help you become more aware of child sexual abuse:

<http://www.taasa.org>

Reports may be made to:

The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (1-800-252-5400 or on the Web at <http://www.txabusehotline.org>).

COMPLAINTS BY STUDENTS/PARENTS

The following information about how to bring a complaint to the school is intended to provide parents and students with an opportunity to resolve questions or problems that may arise.

A student or parent should first discuss any problems with the appropriate teacher. If the teacher's decision is not satisfactory, the complainant may request, within ten calendar days of learning about the event or problem, a conference with the principal. If the principal's decision is not satisfactory, the complainant may request, within ten calendar days, a conference with the superintendent or designee. If the superintendent or designee's decision is not satisfactory, the student and/or parent may appear before the Board of Trustees, in accordance with Board Policy FNG (local).

COMPUTER RESOURCES

To prepare students for an increasingly technological society, the district has made an investment in computer technology for instructional purposes. Use of these computer resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents will be asked to sign a user agreement (separate from this handbook) regarding the use of these resources. Violations of this agreement may result in withdrawal of privileges and other disciplinary action. NISD strictly prohibits cyberbullying. Unauthorized access to social networking sites or chat rooms is also prohibited. NISD strongly encourages parents to be proactive in educating their children on social networking issues, cyberbullying and chat rooms. See Acceptable Use Policy.

CONFERENCES

Parents and teachers are encouraged to establish and maintain frequent communication about student progress.

A student or parent who wants information or wants to raise a question or concern is encouraged to talk with the appropriate teacher, counselor, or director. A parent who wants to meet with a teacher may call the office for an appointment during the teacher's conference period or may request that the teacher call the parent during a conference period or at another mutually convenient time.

Students and parents may expect teachers to request a conference (1) if the student is not maintaining passing grades or achieving the expected level of performance, (2) if the student presents any other problem to the teacher, or (3) in any other case the teacher considers necessary.

CORPORAL PUNISHMENT

Corporal punishment may be used as a discipline management technique in accordance with the Student Code of Conduct. Corporal punishment will be limited to spanking or paddling the student and governed by the following conditions:

- 1. The student will be told the reason for the corporal punishment.*
- 2. Corporal punishment may be administered only by the director.*
- 3. The instrument to be used will be approved by the director.*
- 4. Corporal punishment will be administered in the presence of one other district professional employee and out of view of other students.*

A record will be maintained of each instance of corporal punishment.

COUNSELING

A school counselor is available to assist students with a wide range of personal concerns, including such areas as social, family, emotional, academic, chemical dependency needs. The counselor may also make available information about community resources to address personal concerns.

In addition, the Alternative Education School contracts with out-of-district counselors in order to provide services to students. Students who wish to meet with a counselor should contact either their teacher or the school director.

The school will not conduct a psychological examination, test, or treatment without requesting the parent's written consent.

Once a student is released to their home campus, follow-up counseling may be offered. Permission may be revoked by notifying the Alternative Education School Director in writing.

DISRUPTIVE ACTIVITIES

State law prohibits a student from participation in disruptive activities. That includes acting alone or with others to:

- *Interfere with the movement of people in an exit, an entrance, or a hallway of a district building without authorization from an administrator.*
- *Interfere with an authorized activity by seizing control of all or part of a building.*
- *Use force, violence, or threats in an attempt to prevent participation in an authorized assembly.*
- *Use force, violence, or threats to cause disruption during an assembly.*
- *Interfere with the movement of people at an exit or an entrance to district property.*

DRESS CODE AND GROOMING STANDARDS

The Alternative Campus Student Code of Conduct requires a dress code for students in attendance. This dress code is also for the safety of the students who will be participating in the physical and self-discipline component required at the Alternative Campus.

The general appearance of students should be of such nature as not to attract undue attention or interfere with the instructional program. It is the opinion of the director or of his designee to determine if a student tends to distract, disturb, or jeopardize the health or safety of other students.

The following is the dress code used at the Alternative Campus:

Shirt: *Required t-shirts, **including required color**, are available for purchase at the AES in either long*

or short sleeve. Prices are \$8 for short sleeve (\$10-2X or larger) and/or \$10 for long sleeve (\$12-2X or larger). T-shirts must be in compliance with the AES dress code. T-shirts must be tucked into pants within the school zone. T-shirts must be crew neck; **no** v-neck shirts allowed. **Undershirts and/or Spandex garments of any kind are prohibited. Under garments must not be visible.**

Pants: Students are not to wear clothing that is tight, loose, revealing, sagging, or short. Blue denim, five-pocket jeans that fit at the waist are required. No low-rise, pocket designs, or decorated jeans will be allowed. No wide legged, carpenter, cargo, frayed, cut, or torn jeans will be allowed. Jeans may not be rolled up at the ankle and must be worn over the tongue of the shoe. If jeans are not fitted at the waist, a belt will be required.

Socks: Socks must be worn.

Shoes: Tennis shoes with rubber soles are the required dress code. Boots and Crocs are NOT allowed.

Jackets: School approved coats, jackets, sweaters, or hooded sweatshirts are acceptable to and from campus, but may not be worn in the building. When in the classroom, all jackets are to remain in the student's locker/cubby.

Jewelry: No jewelry other than a wristwatch, medical alert bracelet, or medical alert necklace may be worn. NO "smart" watches and devices allowed.

Facial

Hair: Hair should be clean and neatly groomed. It cannot cover the eyes or be colored or styled in any way that attracts undue attention. Long hair should be pulled back or clipped away from face with a rubber band and/or clip.

- No make-up, lash extensions, fake nails or fingernail polish allowed.
- All tattoos must be covered or bandaged prior to entering the building. It is the student's responsibility to provide supplies to cover tattoos.
- No type of cap, hat, or bandana is allowed on campus.
- No dark glasses allowed.
- Clothing should be cleaned and washed as needed.
- Cleanliness of body is expected of all students.

Non-compliance with dress code will be considered defiant behavior. Students will be required to wear Alternative Education School apparel or consequences will be enforced. Repeating this behavior will be considered persistent misconduct and could result in suspension.

Additional Information:

All students are required to adhere to the district dress and grooming guidelines, as well as any additional guidelines developed and approved for the campus.

DRILLS: FIRE, TORNADO, AND OTHER EMERGENCIES

From time to time, students, teachers, and other district employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the direction of those in charge quickly, quietly, and in an orderly manner.

EMERGENCY MEDICAL TREATMENT AND INFORMATION

If a student has a medical emergency at school or a school-related activity and the parent cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment and information about allergies to medication, etc. Parents should keep emergency care information up-to-date (name of doctor, emergency phone numbers, allergies, etc.). Please contact Alternative Campus to update any information.

EXPULSIONS

After being placed in an Alternative Education Program for disciplinary reasons, a student may be expelled if the student continues to engage in serious misbehavior that violates the District's Student Code of Conduct. TEC 37.007(3) (b).

EXTRACURRICULAR ACTIVITIES

*Students assigned to the Alternative Education School for disciplinary reasons **ARE NOT ALLOWED** to attend any school related/school sponsored activities. In addition, students are prohibited from participating in all school sponsored extracurricular activities while assigned to the Alternative Education School.*

HARASSMENT

Harassment will not be tolerated by the district. Students are expected to treat other students and district employees with courtesy and respect, to avoid any behaviors known to be offensive, and to stop these behaviors when asked or told to stop.

A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense and the Student Code of Conduct.

The district encourages parental and student support in its efforts to address and prevent harassment in any form in the public school. Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with a teacher, counselor, principal, director, or designee.

HARASSMENT ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, OR DISABILITY

Students must not engage in harassment behaviors motivated by race, color, religion, national origin, or disability directed toward another student.

A student who believes he or she has been harassed by another student or by a district employee is encouraged to report the incident to the director. The allegations will be investigated and addressed.

The student or parent may appeal the decision of the director.

ILLNESS

If a student becomes ill at school, the director will determine whether he/she is to be sent home. If the director is not available, a designated person will make the determination. A parent may be contacted to bring medication that would allow a student to remain at school.

LOCKERS

Lockers remain under the jurisdiction of the school even when assigned to an individual student. The school reserves the right to inspect all lockers.

MEDICINE AT SCHOOL

STUDENTS ARE NOT ALLOWED TO CARRY MEDICATIONS, PRESCRIPTION OR NON-PRESCRIPTION, TO OR FROM CAMPUS AT ANY TIME. IF A STUDENT NEEDS MEDICATION, THE MEDICATION MUST BE GIVEN TO THE PERSONNEL BY THE STUDENT'S PARENT/GUARDIAN ALONG WITH A WRITTEN REQUEST. THE MEDICATION MUST BE IN THE ORIGINAL PRESCRIPTION CONTAINER AND PROPERLY LABELED.

A student who has written authorization from his or her parent and physician or other licensed health care provider, and who meets all other requirements, may be permitted, at the student's discretion, to use prescribed asthma medication at school or school-related events. The student and parent should inform the director, during the intake meeting, if the student has been prescribed asthma medication for use during the day.

PEST CONTROL INFORMATION

The district is required to follow integrated pest management (IPM) procedures to control pests on school grounds. Although the district strives to use the safest and most effective methods to manage pests, including a variety of non-chemical control measures, pesticide use is sometimes necessary to maintain adequate pest control and ensure a safe, pest-free school environment.

All pesticides used are registered for their intended use by the United States Environmental Protection Agency and are applied only by certified pesticide applicators. Except in an emergency, signs will be posted 48 hours before indoor application. All outdoor applications will be posted at the time of treatment, and signs will remain until it is safe to enter the area. Parents who have further questions or who want to be notified prior to pesticide application inside their child's school assignment area may contact the principal or the Director of Maintenance (409) 724-2391.

PLEDGES OF ALLEGIANCE AND A MINUTE OF SILENCE

Each school day, students will recite the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag. Parents may submit a written request to the director to excuse their child from reciting a pledge.

One minute of silence will follow recitation of the pledges. Each student may choose to reflect, pray, meditate, or engage in any other silent activity during that minute as long as the silent activity does not interfere with or distract others. (See policy EC (LEGAL) for more information.

RELEASE OF STUDENTS FROM SCHOOL

A student will not be released from school at times other than regular dismissal hours unless the director has given permission for him/her to do so. The parent must sign an excuse form before the student leaves the building in accordance with campus procedures.

SAFETY AND SECURITY

The safety and security of students, staff, and facilities are of utmost importance to the Nederland Independent School District. All statements, threats, comments, and jokes that threaten the health and safety of others will be taken seriously. Any Safety or Security concern should be addressed to the Security Resource Officer (see below)

Backpacks, Purses, or Wallets - *Students will not be allowed to carry backpacks, purses, or wallets on campus.*

Searches - *Students may be subject to the following searches without prior notification: contents of pockets, lunches, shoes, and outerwear by Alternative Education personnel. A metal detector may also be used to scan students.*

SCHOOL RESOURCE OFFICER

The Nederland Independent School District in conjunction with the Nederland Police Department employs School Resource Officers (SRO). The School Resource Officer's primary responsibility is to ensure a safe school environment and to build positive police-student relationships. The SRO is a certified security officer who has legal authority on school property. The Security Resource Officer for the Alternative Education School is Officer M. Metcalf, phone number 409-727-5241 ext. 11109; E-mail: mmetcalf@nederlandisd.org

SEARCHES BY TRAINED DOGS

The Nederland Independent School District has adopted a zero tolerance for drugs, alcohol, and tobacco products. Student violations of school policies will be handled through the Discipline Management Policy as adopted by the Board of Trustees of the Nederland Independent School District.

The district uses specially trained dogs to sniff out and alert on concealed prohibited items, illicit substances, and alcohol. This program is implemented in response to drug and alcohol use problems in district schools and to maintain a safe school environment conducive to education.

Parents understand that to ensure a safe school environment, students will be requested to empty pockets upon entering the Alternative Education School. Outerwear as well as the contents of pockets, lunches, books, notebooks, and lockers may be searched.

STUDENTS SHOULD BE AWARE THAT:

- 1. Lockers may be checked by trained dogs at any time.*
- 2. Vehicles parked on school property may be checked by trained dogs at any time.*
- 3. Classrooms and other common areas may be checked by trained dogs at any time students are not present.*
- 4. If contraband of any kind is found, the student shall be subject to appropriate disciplinary action.*

In addition, the student's parent or guardian shall be notified if any prohibited articles or materials are found in a student's locker or vehicle parked on school property, or on the student's person as a result of a search conducted in accordance with this policy. Law enforcement agencies are notified of contraband that violates civil/criminal laws.

SEXUAL HARASSMENT

Students must not engage in unwanted and unwelcome verbal or physical conduct of a sexual nature directed toward another person, including a district student, employee, board member, or volunteer. This prohibition applies whether the conduct is by word, gesture, or any other sexual conduct, including requests for sexual favors.

All students are expected to treat other students and district employees with courtesy and respect, to avoid any behaviors known to be offensive, and to stop these behaviors when asked or told to stop.

A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense. See the Student Code of Conduct for information regarding disciplinary

sanctions.

The district will notify the parents of all students involved in sexual harassment by student(s) when the allegations are not minor and will notify parents of all incidents of sexual harassment or sexual abuse by an employee. The district encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in the public schools. To the greatest extent possible, complaints will be treated as confidential. Limited disclosure may be necessary to complete a thorough investigation.

Students and/or parents are encouraged to discuss their questions or concerns in this area with the teacher, the counselor, the director or director's designee, or Stuart Kieschnick, who serves as the District Title IX coordinator for students.

A complaint alleging sexual harassment by another student, or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent in a conference with the director or designee or with the Title IX coordinator. The first conference with the student ordinarily will be held by the person who is the same gender as the student. The conference will be scheduled and held as soon as possible within five days of the request.

The principal or Title IX coordinator will coordinate an appropriate investigation, which ordinarily will be completed within ten days. The student or parent will be informed if extenuating circumstances delay completion of the investigation.

The student will not be required to present a complaint to the person who is the subject of the complaint.

If the resolution of the complaint is not satisfactory to the student or parent, the student or parent within ten days may request a conference with the superintendent or superintendent's designee by following the procedure set out in Board policy FNCJ (Local). If the resolution by the superintendent or superintendent's designee is not satisfactory, the student or parent may present the complaint to the school board as provided by policy.

SPECIAL ED/504 REQUESTS

Aiding Students Who Have Learning Difficulties or Who Need Special Education or Section 504 Services

For those students who are having difficulty in the regular classroom, all school districts and open enrollment charter schools must consider tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts and charter schools to meet the needs of all struggling students.

If a student is experiencing learning difficulties, his or her parent may contact the individual(s) listed below to learn about the school's overall general education referral or screening system for support services. This system links students to a variety of support options, including making a referral for a special education evaluation or for a Section 504 evaluation to determine if the student needs specific aids, accommodations, or services. A parent may request an evaluation for special education or Section 504 services at any time.

Special Education Referrals:

If a parent makes a written request for an initial evaluation for special education services to the director of special education services or an administrative employee of the school district or open enrollment charter school, the district or charter school must respond no later than 15 school days after receiving the request. At that time, the district or charter school must give the parent a prior written notice of whether it agrees to or refuses to evaluate the student, along with a copy of the Notice of Procedural Safeguards. If the school district or charter school agrees to evaluate the student, it must also give the parent the opportunity to give written consent for the evaluation.

Please note that a request for a special education evaluation may be made verbally and does not need to be in writing. Districts and charter schools must still comply with all federal prior written notice and procedural safeguard requirements and the requirements for identifying, locating, and evaluating children who are suspected of being a child with a disability and in need of special education. However, a verbal request does not require the district or charter school to respond within the 15-school-day timeline.

If the district or charter school decides to evaluate the student, it must complete the student's initial evaluation and evaluation report no later than 45 school days from the day it receives a parent's written consent to evaluate the student. However, if the student is absent from school during the evaluation period for three or more school days, the evaluation period will be extended by the number of school days equal to the number of school days that the student is absent.

There is an exception to the 45-school-day timeline. If a district or charter school receives a parent's consent for the initial evaluation at least 35 but less than 45 school days before the last instructional day of the school year, it must complete the written report and provide a copy of the report to the parent by June 30 of that year. However, if the student is absent from school for three or more days during the evaluation period, the June 30th due date no longer applies. Instead, the general timeline of 45 school days plus extensions for absences of three or more days will apply.

Upon completing the evaluation, the district or charter school must give the parent a copy of the evaluation report at no cost.

Additional information regarding special education is available from the district or charter school in a companion document titled Parent's Guide to the Admission, Review, and Dismissal Process.

Contact Person for Special Education Referrals:

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for special education services is:

Contact Person: Erin Resch

Phone Number: 724-2391 ext. 11240

Section 504 Referrals:

Each school district or charter school must have standards and procedures in place for the evaluation and placement of students in the district's or charter school's Section 504 program. Districts and charter schools must also implement a system of procedural safeguards that includes notice, an opportunity for a parent or guardian to examine relevant records, an impartial hearing with an opportunity for participation by the parent or guardian and representation by counsel, and a review procedure.

Contact Person for Section 504 Referrals:

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for Section 504 services is:

Contact Person: Erin Resch

Phone Number: 724-2391 ext. 11240

Additional Information:

The following websites provide information and resources for students with disabilities and their families.

- [Legal Framework for the Child-Centered Special Education Process](#)
- [Partners Resource Network](#)
- [Special Education Information Center](#)
- [Texas Project First](#)

SUSPENSIONS

Students suspended from the Alternative Education School are prohibited from being present on any district premises or at any district activity. Violations of this provision may be reported to the proper law enforcement authorities and may result in appropriate charges being filed. It is the parents' responsibility to provide adequate supervision for the student during the period of suspension.

TOBACCO AND E-CIGARETTES PROHIBITED
(All Grade Levels and All Others on School Property)

Students are prohibited from possessing or using any type of tobacco product, electronic cigarettes (e-cigarettes), or any other electronic vaporizing device, while on school property at any time or while attending an off campus school-related activity. The district and its staff strictly enforce prohibitions against the use of all tobacco products, e-cigarettes, or any other electronic vaporizing device, by students and all others on school property and at school-sponsored and school-related activities.

TRANSPORTATION

Only students who are "bus eligible" may be transported to the AES on a school bus. All classroom rules apply while on the bus. Afternoon transportation is the responsibility of the parents.

Students are not allowed to drive to the Alternative Campus. *If students are being picked up in a car, it must be by the authorized adult whom the parents and the director have agreed upon. Until the student's ride comes to pick him/her up, he/she must remain under the covered area.*

A student will be allowed to walk home only if he/she has written or verbal permission from a parent or guardian and has been approved by the director.

TRESPASSING PROVISIONS

Prohibited Use of School District Premises and Facilities - Students are prohibited from entering school district premises or utilizing school district facilities for the purpose of engaging in any activities other than those for which the premises or facilities are specifically intended. Such prohibited activities include, but are not limited to, parking or driving vehicles on any school district property not otherwise designated for student vehicles, operating motorbikes, motorcycles, 3-or-4 wheelers, or skateboarding or rollerblading on school district property.

Students are prohibited, among other things, from climbing onto the roofs of school district buildings, climbing over fences or onto walls or other barriers, or in and out of windows.

All of the foregoing activities, as well as similar types of behavior which involve the use of school district premises or facilities for other than approved purposes, will be considered acts of trespass. Students who engage in such conduct will be subject to prosecution and/or appropriate disciplinary measures.

Students placed at the Alternative Campus may not loiter on adjacent business property.

VEHICLES ON CAMPUS

Students may **not** drive a vehicle to school while assigned to A.E.S.

VIDEOTAPING OF STUDENTS

For safety purposes, video/audio equipment will be used to monitor student behavior, including on buses and in common areas on campus. Students will not be told when the equipment is being used. The director will review the tapes routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

VISITORS

Parents and other visitors are welcome to visit district schools. All visitors must first report to the designated counter with a valid state issued driver's license or state issued photo ID where they will be issued a visitors pass. Visits to individual classrooms during instructional time are not permitted due to confidentiality laws.

BEHAVIOR GUIDELINES, PROCEDURES, AND CONSEQUENCES

The Alternative Education School is designed for discipline, social isolation, and for many students, a means of transition back to the school environment. Assignment to the Alternative Education School is not intended as academic punishment. However, since students will not be in a regular classroom setting, academic success may depend on receiving instruction from home campus teachers.

ARRIVAL

*Students should not be dropped off at the Alternative Campus before 7:45 a.m. Students should report to the front of the building. Parent or Guardian dropping student off will not leave until the student has entered the building. **Students dropped off before the stated time will not be properly supervised.***

DAILY PROCEDURES

*Students' shirts must be tucked into their pants **while in the school zone**. Prior to entering, students will be checked for unacceptable items and dress code compliance. They will then walk to their assigned classroom at parade rest and go immediately to their locker to get paper and textbooks needed for that day. Pens and pencils will be issued. They will then fill out a lunch and/or breakfast menu. Students are to begin work as soon as they receive their assignments. If applicable, breakfast must be finished before 8:15 a.m. Students must arrive at AES no later than 8:00 a.m. in order to eat their breakfast or it will be saved for lunch time or the next morning for breakfast.*

*The students have two restroom breaks throughout the day. The first around 10:00 a.m. and the second right after lunch. If the students notice that the restroom has not been properly cleaned up in any way, they are to notify their teacher **before** they enter.*

*Lunches are \$3.00 - \$30.00 for a 10-day assignment and \$45.00 for a 15-day assignment. Breakfasts are \$1.50 - \$15.00 for a 10-day assignment and \$22.50 for a 15-day assignment. All students may either order a lunch and breakfast or bring one from home. **Fast food is not allowed.** Lunch begins at 12:15 p.m. and lasts for fifteen minutes. Students will be expected to face the front with both feet on the floor in front of them during this time, and there will be no talking.*

*After lunch, students will take a short break and walk outside. Beginning on a student's second day of placement, level I students are allowed to go to recreational activity from 2:30 p.m. – 3:00 p.m. if all work is completed. At 3:00 p.m., the students will re-enter the building quietly, and go back to their classrooms, not causing any disruptions. **They will sit quietly until they have been dismissed at 3:15 p.m. At that time, they will leave the building in a quiet, orderly fashion, keeping their shirts tucked into their pants while in school zone. No talking will be allowed while waiting for transportation.***

Students who violate any of the AES rules will be given checks for their violations. The severity of the violation and the number of checks given are subject to the teacher's discretion. Any violation of the rules will result in a check.

ASSIGNMENT REQUIREMENTS

All assignments must have a complete heading which includes the student's first and last name,

date, subject, and the assigning teacher's last name.

All questions must be written and answered in complete sentences.

All work must be done in pen except for math.

*Math must be done in pencil only and **students must show their work!** Students must adhere to their home campus teacher's guidelines in all subjects.*

A title must appear on the top line of the paper.

On all reports students must write on every line, margin to margin, with at least five (5) words per line.

CHECK SYSTEM

Students assigned to the Alternative Education School must follow the guidelines listed below. Failure to do so will result in disciplinary consequences. Students who violate Alternative Education School rules will be given checks.

1. ***Directing profanity, vulgar language, or obscene gestures toward teachers or other school employees WILL NOT BE TOLERATED!***
2. ***Inappropriate conversations (bragging, swearing, and talking about sex, alcohol or drugs, and reason for assignment to DAEP) are forbidden!***
3. *No communication of any type between students during the school day. This includes talking, eye contact, notes, gestures, signs, leaving seat without permission, etc. This includes end of school day while waiting for after school transportation.*
4. ***No gum or hard candy allowed at the Alternative Education School.*** *There will be no unauthorized materials at the Alternative Education School. This includes magazines, books, radios, CD players, cell phones, and other electronic devices and games, etc.*
5. *Students will not sleep or rest their heads on desks, walls, arms, or hands.*
6. *Students are responsible for the appearance of their assigned seat and the surrounding area. Desks are not to be moved from the assigned position. Students will only sit in assigned seats. Damaging, defacing, or writing on ANY school property will result in the student cleaning, repairing, or replacing the property. Damage may also result in restitution and/or criminal charges.*
7. *All absences will be "made up." This includes excused absences (i.e. illness, doctor's visits, etc.) and days of suspension.*
8. *Any unexcused absence or truancy may result in the following minimum consequences:*
 - a. *Making up absence.*
 - b. *Being assigned additional time at Alternative Education School for each day or*

partial day of truancy.

c. Assignment to extended day program.

d. Appropriate charges filed in court.

9. ***Students are responsible for providing their own loose-leaf notebook paper, textbooks, note cards, graph paper, poster board and any special supplies. Replenish these supplies as needed from home. Failure to have supplies will result in a check ✓.***
10. *All dress code and grooming violations will result in a check ✓.*
11. *Students are required to work on and complete all assignments each day. No idle or “free” time will be allowed. When all daily assignments from the home campus are completed, additional work is assigned. Students will receive a check for not working on or not completing assignments.*
12. *More serious violations of school policy (tobacco, defiant behavior, abusive language, threats or threatening behavior, disrespect, etc.) will result in receiving multiple checks, additional days at the Alternative Education School, assignment to the extended day program, suspension, expulsion, and/or the filing of charges with the appropriate authorities.*
13. *All automobile and motorcycle permits are suspended while assigned to the Alternative Education School.*
14. ***While assigned to the Alternative Education School, students are not allowed to be on any other campus. Suspended students and Alternative Campus students are prohibited from being present on any district property or at any district activity during the period of suspension or placement at Alternative Campus.***

Violation of this provision will be considered trespassing and will be subject to prosecution and/or appropriate disciplinary measures.
15. *Neither school property nor assigned work is to leave the Alternative Education School without permission from the classroom instructor.*
16. *Leaving the Alternative Education School at any time without permission will result in appropriate disciplinary action. (Penalty – suspension and/or expulsion at the director’s discretion.)*
17. *Creating a noise, disturbance, or distraction of any nature will result in a check ✓.*
18. ***Fast food is not allowed.*** *Students may provide their own sack lunches or may purchase a lunch prepared at Nederland High School. **No** fast food in a bag, sack, or lunch kit from home is allowed. No other options are provided for student lunches.*
19. *Students who accumulate “checks” in a short period of time (such as several in less than an*

hour) will be subject to removal from the classroom for an appropriate amount of time. Continued serious misbehavior may result in student suspension.

20. *Upon receiving a third check, that student will automatically be sent to the director.*
21. *Flagrant or repeated violations will result in additional suspensions and/or expulsions.*
22. *Serious behavior problems will be referred to the Assistant Superintendent for Curriculum and Instruction with a recommendation for expulsion from the Nederland Independent School District.*
23. *The Alternative Education School shall make reasonable efforts to notify a student's parent prior to his/her removal from school premises for emergency reasons. If the parent cannot be notified prior to removal, the parent shall be notified as soon as possible after the removal and given the reason(s) for it.*

Students may be removed from the Alternative Education School for non-disciplinary health, safety, and welfare reasons when Alternative Education School personnel determine that an emergency exists. Students may also be removed for the following reasons:

- a. *Being under the influence of alcohol or drugs.*
- b. *Being highly agitated.*
- c. *Suffering from any condition that temporarily threatens the student's welfare, another individual's welfare, or the efficient operation of the school.*

Any student removed from school for any reason shown above, who is in a condition that threatens his or her own welfare, or the welfare of others, shall be released to the parent, the parent's representative, or other proper authority, including, but not limited to, law enforcement officers and medical personnel. Such removal shall be for as short a time as is reasonable under the circumstances, up to three consecutive school days for each discipline referral.

24. *INFORMATION ON CLASSROOM BOOTHS*

- a. *Students must notify the teacher if any damage to the booths exists before they are assigned to that particular booth.*
- b. *No leaning against booths.*
- c. *No feet on the back of booths.*
- d. *No artwork should be done in booths. (i.e. paint, ink, charcoal, etc.)*
- e. *Students must face forward and raise their hand.*
Students should never be turned around in desk.
- f. *Only the book for the subject the student is working on should be on the*

desk.

- g. Students must be moved out of booth when taking a test.*

The total cost of one booth is \$300. Students will be responsible for damages to the booths.

A student who is assigned as Level I to the Alternative Education School can earn one day early release. To qualify for Good Behavior Dismissal, students must have no unexcused absences or AES make-up time and a recommendation from the classroom instructor. All early dismissals must be approved by the Alternative Education School Director. (Level II and III are not eligible for early release).

NEDERLAND INDEPENDENT SCHOOL DISTRICT MIDDLE SCHOOL STUDENT ACCEPTABLE USE POLICY

PARENTS/GUARDIANS:

Nederland ISD provides students with access to the District's electronic communications system for educational purposes. Access to the Nederland ISD network is a privilege and with this educational opportunity comes responsibility. Administrators and teachers may review student files and messages to maintain system integrity and ensure that users are acting responsibly. Consequences for inappropriate use may include suspension of access to the system, temporary confiscation of device and revocation of the computer system account and/or other disciplinary or legal action in accordance with the *Student Code of Conduct* and applicable laws.

This system allows access to a content filtered environment where users may have access to email, Google Apps and other non-core G Suite apps and resources on the Internet. While the District uses filtering technology and protection measures to restrict access to inappropriate material, it is not always possible to prevent such access. It will be the responsibility of each user to follow the guidelines for appropriate use.

NISD makes no warranties for the access it is providing. The District shall not be liable for users' inappropriate use of the District technology resources, violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the availability of the District's technology resources or the accuracy, age appropriateness, or usability of any information found on the Internet.

All students of Nederland ISD must adhere to the following standards of responsible use:

- Technology, including electronic communication, should be used for appropriate educational purposes only and should be consistent with the educational objectives of Nederland ISD.
- Users should not expect that files stored on district servers and within the nederlandisd.org domain under Google Apps will always be private. The District will review files and communications to maintain system integrity and insure that users are using the system responsibly.
- Students are responsible at all times for their use of the electronic communication system and will assume personal responsibility to behave ethically and responsibly.
- Students must not access, modify, download or install computer programs, files, or information that has not been assigned for instruction or that belongs to others.
- The waste or abuse of school resources through unauthorized system use such as playing online games, downloading music or videos, watching video broadcasts, or executing files not specifically related to classroom assignments is prohibited.
- Altering computers, digital signage displays, networks or printers is prohibited.

- Tampering with or removing equipment from the site without written permission from a teacher or administrator is prohibited.
- Releasing personal information on the Internet or any other communication system is prohibited.
- Personal NISD network account information should not be conveyed to other students or attempts be made to use anyone else's accounts.
- Do not disable or attempt to disable or bypass any security system or content filtering device on the network, including the use of proxies to visit blocked websites.
- Attempting to destroy, disable or gain access to district computer equipment, district data, the data of other users, or other networks connected to the district's system, including uploading or creating harmful computer executables or files is prohibited.
- Encrypting communications or files to avoid security review is prohibited.
- If a student finds an inappropriate site or image, he or she must immediately minimize the program and contact the instructor.
- All devices must be in silent mode unless otherwise allowed by a teacher.
- Students shall adhere to all laws and statutes related to issues of copyright or plagiarism including the installation of unlicensed software.
- Students must not create/publish/submit or display any materials/media that are abusive, obscene, sexually oriented, threatening, harassing, bullying, damaging to another's reputation, or illegal and should report any instances encountered.
- The possession of pornographic images or video on any electronic device is prohibited.
- Using any device that permits recording the voice or image of another to take, disseminate, transfer or share audio, images, video or photographs that reveal private parts of the body that are ordinarily covered by clothing is prohibited.
- Using any device that permits recording the voice or image of another in any way that either disrupts the educational environment, invades the privacy of others, or is made without the prior consent of the individuals being recorded is prohibited.
- Using any device to cheat on assignments or tests is prohibited.
- Using any device for personal phone calls, for text/instant messaging, or for accessing or posting to social media sites without administrative permission is prohibited during the school day.
- Use related to commercial activities or for commercial gain is prohibited.
- Wasting school resources through improper use of the computer system is prohibited.

These topics will be reviewed on appropriate discussion levels with all Middle School students in class. Parents and guardians should also review this information at home.

**NEDERLAND INDEPENDENT SCHOOL DISTRICT
MIDDLE SCHOOL STUDENT ACCEPTABLE USE POLICY**

Student Name: _____ Grade _____
Last First

I have read and/or discussed the *Policy for Acceptable Use of Network, Computers and Devices* with my child and we agree to abide by its provisions. We understand that consequences for inappropriate use include suspension of access to the system, temporary confiscation of personal device and revocation of the computer system account and/or other disciplinary or legal action in accordance with the *Student Code of Conduct* and applicable laws. I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the type of damage identified in the District's policy.

PERMISSION

_____ I give permission for my child to participate in the District's electronic communications system, including online virtual learning as approved and certify that the information contained on this form is correct. I also give permission for the District to post content that may contain images or video containing my child on social media without identifying my child by full name.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature _____ Date: _____

Home Address _____

Home Phone Number _____ Date: _____

This form must be signed annually. It will be kept on file in the campus office.

NEDERLAND INDEPENDENT SCHOOL DISTRICT HIGH SCHOOL STUDENT ACCEPTABLE USE POLICY

PARENT/GUARDIAN:

Nederland ISD provides students with access to the District's electronic communications system for educational purposes. Access to the Nederland ISD network is a privilege and with this educational opportunity comes responsibility. Administrators and teachers may review student files and messages to maintain system integrity and ensure that users are acting responsibly. Consequences for inappropriate use may include suspension of access to the system, temporary confiscation of personal or district device and revocation of the computer system account and/or other disciplinary or legal action in accordance with the *Student Code of Conduct* and applicable laws.

This system allows access to a content filtered environment where users may have access to email, Google Apps and other non-core G Suite apps and resources on the Internet. While the District uses filtering technology and protection measures to restrict access to inappropriate material, it is not always possible to prevent such access. It will be the responsibility of each user to follow the guidelines for appropriate use.

NISD makes no warranties for the access it is providing. The District shall not be liable for users' inappropriate use of the District technology resources, violations of copyright restrictions or other laws, users' mistakes or negligence, and costs incurred by users. The District shall not be responsible for ensuring the availability of the District's technology resources or the accuracy, age appropriateness, or usability of any information found on the Internet.

All students of Nederland ISD must adhere to the following standards of responsible use:

- Technology, including electronic communication, should be used for appropriate educational purposes only and should be consistent with the educational objectives of Nederland ISD.
- Users should not expect that files stored on district servers and within the nederlandisd.org domain under Google Apps will always be private. The District will review files and communications to maintain system integrity and insure that users are using the system responsibly.
- Students are responsible at all times for their use of the electronic communication system and will assume personal responsibility to behave ethically and responsibly.
- Students must not access, modify, download or install computer programs, files, or information that has not been assigned for instruction or that belongs to others.
- The waste or abuse of school resources through unauthorized system use such as playing online games, downloading music or videos, watching video broadcasts, or executing files not specifically related to classroom assignments is prohibited.

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- Altering computers, digital signage displays, networks or printers is prohibited.
 - Tampering with or removing equipment from the site without written permission from a teacher or administrator is prohibited.
 - Releasing personal information on the Internet or any other communication system is prohibited.
 - Personal NISD network account information should not be conveyed to other students or attempts be made to use anyone else's accounts.
 - Do not disable or attempt to disable or bypass any security system or content filtering device on the network, including the use of proxies to visit blocked websites.
 - Attempting to destroy, disable or gain access to district computer equipment, district data, the data of other users, or other networks connected to the district's system, including uploading or creating harmful computer executables or files is prohibited.
 - Encrypting communications or files to avoid security review is prohibited.
 - If a student finds an inappropriate site or image, he or she must immediately minimize the program and contact the instructor.
 - All devices must be in silent mode unless otherwise allowed by a teacher.
 - Students shall adhere to all laws and statutes related to issues of copyright or plagiarism including the installation of unlicensed software.
 - Students must not create/publish/submit or display any materials/media that are abusive, obscene, sexually oriented, threatening, harassing, bullying, damaging to another's reputation, or illegal and should report any instances encountered.
 - The possession of pornographic images or video on any electronic device is prohibited.
 - Using any device that permits recording the voice or image of another to take, disseminate, transfer or share audio, images, video or photographs that reveal private parts of the body that are ordinarily covered by clothing is prohibited.
 - Using any device that permits recording the voice or image of another in any way that either disrupts the educational environment, invades the privacy of others, or is made without the prior consent of the individuals being recorded is prohibited.
 - Using any device to cheat on assignments or tests is prohibited.
 - Using any device for personal phone calls, for text/instant messaging, or for accessing or posting to social media sites without administrative permission is prohibited during the school day.
 - Use related to commercial activities or for commercial gain is prohibited.
 - Wasting school resources through improper use of the computer system is prohibited.

These topics will be reviewed on appropriate discussion levels with all Nederland High School students in class. Parents and guardians should also review this information with students.

**NEDERLAND INDEPENDENT SCHOOL DISTRICT
HIGH SCHOOL STUDENT ACCEPTABLE USE POLICY**

Student Name: _____ Grade _____
Last First

I have read and/or discussed the *Policy for Acceptable Use of Network, Computers and Devices* with my child and we agree to abide by its provisions. We understand that consequences for inappropriate use include suspension of access to the system, temporary confiscation of personal device and revocation of the computer system account and/or other disciplinary or legal action in accordance with the *Student Code of Conduct* and applicable laws. I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the type of damage identified in the District's policy.

_____ I give permission for my child to participate in the District's electronic communications system, including online virtual learning as approved and certify that the information contained on this form is correct. I also give permission for the District to post content that may contain images or video containing my child on social media without identifying my child by full name.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature _____ Date: _____

Home Address _____

Home Phone Number _____ Date: _____

This form must be signed annually. It will be kept on file in the campus office.

PARENT INFORMATION

ADOLESCENT DRUG ABUSE

There are numerous early warning signs of adolescent drug abuse. In order to detect the early warning signs, keep an open line of communication and be aware, observant, and open-minded. Drug abuse infiltrates all social, economic, and cultural structures. The current national average of the onset of drug and alcohol use is 12.8 years old.

Early warning signs:

1. *A distinctive change in attitude, usually a negative change.*
2. *A decline in schoolwork and grades.*
3. *Poor school attendance, frequent Monday and Friday absences.*
4. *Distinctive change in friends.*
5. *Distinctive change in clothing.*
6. *Distinctive change in taste of music and movies.*
7. *Disciplinary problems at home and school.*
8. *Isolation from friends.*
9. *Mood swings.*
10. *Outbursts of violence (physical and/or verbal).*
11. *Discovery of drugs, drug paraphernalia, or drug publications.*
12. *Distinctive change in appearance. (Examples: tattoos, earrings, nose rings, etc.)*
13. *Noticeable decrease in motivation and enthusiasm.*
14. *Abandonment of areas of interest or hobbies.*
15. *Stealing (inside and outside the home.)*
16. *Marked increase of physical illness.*

Source: *Law Enforcement Drug Identification and Symptom Quick Reference Manual. 1994. National Consumer Publications, Inc.*

GANGS AND GANG-RELATED ACTIVITY

GANGS AND GANG-RELATED ACTIVITY will not be permitted on the campuses of the Nederland Independent School District. Under state law, a student is prohibited from membership or involvement in a public school fraternity, sorority, secret society, or gang. Violations will result in the maximum disciplinary actions allowed by district policy. It is the intent of this policy to provide a safe and secure environment for students and staff of all Nederland I.S.D. schools.

DEFINITIONS

A. GANG -

A group of two or three or more persons who have a common name, or identifying sign, or identifying symbols, or leadership; who associate on a continual or regular basis; and who engage in a pattern of antisocial, delinquent, criminal activity, or any activity disruptive to the school climate or educational program.

B. GANG-RELATED ACTIVITY -

Any event, situation, or happening that includes the elements contained in the definition of "GANG".

C. IDENTIFYING SIGN-SYMBOL -

Includes, but not limited to, the following:

- *Emblems associated with identified gangs.*
- *Hand gestures and/or signs associated with identified gangs.*
- *Provocative phrases, such as "WHAT'S UP CUZ?" "WHAT'S UP BLOOD?", "WHAT'S UP BRO?"*
- *Wearing of "COLORS" such as bandannas, distinctive jewelry, caps of a certain design or worn a distinctive way, certain colors known to be symbolic of gang membership is prohibited.*
- *Increase in confrontations or stare downs between two students or groups of students.*
- *Students with beepers or pagers or carrying cellular phones.*
- *Proliferation of informal social groups with unusual names, especially among female students.*
- *Graffiti or crossed-out graffiti on walls or notebooks. Crossed-out graffiti often signals a rival gang.*
- *Increased availability of drugs.*
- *Show-bys (students driving by a group of students and showing their weapons).*
- *Increased truancy.*
- *Increase in racial incidents.*
- *Increase in weapons on campus.*

ADVISE YOUR CHILDREN THEY SHOULD NOT:

- (1) *associate with gang members or "wannabe/gonnabe" gang members;*

- (2) *identify or communicate with gangs;*
- (3) *hang out near or where gangs congregate;*
- (4) *approach strangers in cars who appear to want information or directions;*
- (5) *wear gang-related clothing where gangs are known to gather or traverse;*
- (6) *wear initialed clothing such as BK - British Knights - a/k/a "Blood Killer" in high crime areas;*
- (7) *use words like "Crib" or "Slob" (localized lingo may develop) anywhere gangs may be; i.e., malls, sporting events, etc;*
- (8) *attend any party or social event sponsored by gangs or their associates;*
- (9) *take part in any graffiti activity or hang around where graffiti is present; or*
- (10) *use any kind of finger or sign language in a public place.*

GANG ACTIVITY WARNING SIGNS:

ATTENTION PARENTS: The following identifiers are for your use as a guideline only. Exercise caution in assuming that your child is involved in gang activity if one or more of the signs are present, communication with the child is crucial in determining the level, if any, of the child's involvement.

You should be concerned if your child:

- (1) *admits to gang involvement;*
- (2) *is obsessed with one particular color of clothing or shows a desire for a particular logo over and over;*
- (3) *wears sagging pants (this in and of itself is not indicative of gang activity);*
- (4) *wears excessive jewelry with distinctive designs and may wear it only on either the right or left side of the body;*
- (5) *is obsessed with gangster-influenced music, videos and movies to the point of imitation;*
- (6) *withdraws from family with an accompanying change in demeanor;*
- (7) *associates with undesirables and breaks parental rules consistently;*
- (8) *develops an unusual desire for privacy and secrecy and may completely rearrange living quarters to create more privacy;*
- (9) *uses hand signs while with friends and practices them at home;*

or there is evidence or the appearance of:

- (10) *physical injury (such as being beaten) and then child lies about the events surrounding the injury;*
- (11) *peculiar drawings or language on school books (may appear later as tattoos or bands);*
- (12) *unexplained cash or goods, i.e., clothing and jewelry; or*
- (13) *possible use of alcohol and drugs with attitude change.*

GATEWAY DRUGS

Gateway drugs are most commonly used by adolescents. These drugs are:

1. *Alcohol - All products.*
2. *Tobacco - All products (including smokeless).*
3. *Inhalants - All products.*

Adolescence is the life-stage between childhood and adulthood. The onset of Gateway Drug use can begin as early as 12, but can vary. Adolescents use the so-called Gateway Drugs due to the fact they are so readily available and inexpensive. These chemicals can cause inhibition of growth and abnormal emotional development. The reason they are called Gateway Drugs is they can lead the adolescent down the path toward serious illicit drug abuse.

*Source: Law Enforcement Drug Identification and Symptom Quick Reference Manual. 1994.
National Consumer Publications, Inc.*

GOVERNMENTAL AUTHORITIES

Questioning of Students:

When law enforcement officers or other lawful authorities wish to question or interview a student at school:

- *The principal will verify and record the identity of the officer or other authority and ask for an explanation of the need to question or interview the student.*
- *The principal ordinarily will make reasonable efforts to notify parents unless the interviewer raises what the principal considers to be a valid objection.*
- *The principal ordinarily will be present unless the interviewer raises what the principal considers to be a valid objection.*

Students Taken into Custody:

State law requires the district to permit a student to be taken into legal custody:

- *To comply with an order of the juvenile court.*
- *To comply with the laws of arrest.*
- *By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.*
- *By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.*
- *To comply with a properly issued directive to take a student into custody.*
- *By an authorized representative of Child Protective Services, Texas Department of Protective and Regulatory Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family*

Code relating to the student's physical health or safety.

Before a student is delivered to a law enforcement officer or other legally authorized person, the principal will verify the officer's identity and, to the best of his or her ability, will verify the official's authority to take custody of the student. The principal will immediately notify the Superintendent and will ordinarily attempt to notify the parent unless the officer or other authorized person raises what the principal considers to be a valid objection to notifying the parents. Since the principal does not have the authority to block a custody action, notification will most likely be after the fact.

The district is also required by state law to notify:

- *all instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the juvenile court for any felony offense or for certain misdemeanors.*
- *all instructional and support personnel who have regular contact with a student who has been convicted or adjudicated of delinquent conduct for any felony offense or certain misdemeanors.*